



**NOTTINGHAMSHIRE**  
**Fire & Rescue Service**  
*Creating Safer Communities*

Nottinghamshire and City of Nottingham  
Fire and Rescue Authority

# PERFORMANCE MONITORING COMMITTEE OUTCOMES

Report of the Chair of the  
Performance Monitoring Committee

---

**Agenda No:**

**Date:** 14 December 2012

**Purpose of Report:**

To report to Members on the business and actions of the Performance Monitoring Committee meeting of Friday 19 October 2012.

## CONTACT OFFICER

**Name :** David Horton  
Assistant Chief Fire Officer

**Tel :** (0115) 967 0880  
**Email :** david.horton@notts-fire.gov.uk

**Media Enquiries Contact :** Elisabeth Reeson  
(0115) 967 5889 elisabeth.reeson@notts-fire.gov.uk

## **1. BACKGROUND**

As part of the revised Governance arrangements the Authority have delegated key responsibilities for Performance Monitoring to the Performance Monitoring Committee. As part of those delegated responsibilities, the Chair of the Performance Monitoring Committee and the Management lead, report to the Authority on its business and actions.

## **2. REPORT**

- 2.1 The minutes of the meeting held on Friday 19 October 2012 are attached to this report at Appendix A. The following summarises the main points of the paper discussed at the meeting.
- 2.2 The Committee was in receipt of a report which updated on how the Nottinghamshire and City of Nottingham Fire Authority performed in Quarter 1 2012/13, against the previous national indicators (NIs) and key performance indicators (KPIs).
- 2.3 The report outlined the aggregated targets at Service level and depicted how the organisation is performing against its statutory indicators. Performance compared to targets was demonstrated, as well as performance compared to the previous year and the previous two years. This allows for an overall snapshot of how the organisation is performing in specific areas. All NIs and KPIs require an appropriate commentary from the manager responsible. These responses detail what actions are being taken and if there are any significant issues which need to be considered in relation to the overall totals.
- 2.4 It was resolved that the report be noted and the overall performance of the Service continue to be monitored.

## **3. FINANCIAL IMPLICATIONS**

All financial implications were considered as part of the original reports submitted to the Performance Monitoring Committee.

## **4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT IMPLICATIONS**

All human resources and learning and development implications were considered as part of the original reports submitted to the Performance Monitoring Committee.

## **5. EQUALITIES IMPLICATIONS**

An equality impact assessment has not been undertaken because this report is not associated with a policy, function or service. Its purpose is to update the Fire Authority on the outcomes of Committee business.

## **6. CRIME AND DISORDER IMPLICATIONS**

There are no crime and disorder implications arising from this report.

## **7. LEGAL IMPLICATIONS**

There are no legal implications arising from this report.

## **8. RISK MANAGEMENT IMPLICATIONS**

The monitoring of performance will be an essential part of the Service's development. The Comprehensive Performance Assessment and associated audit processes will continue to scrutinise the Service's overall performance. Failure to act on poor performance could lead to intervention.

## **9. RECOMMENDATIONS**

That Members note the contents of this report and the business undertaken by the Performance Monitoring Committee.

## **10. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)**

None.

Councillor Timothy Spencer  
**CHAIR OF PERFORMANCE MONITORING COMMITTEE**



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM  
FIRE AND RESCUE AUTHORITY**

**PERFORMANCE MONITORING COMMITTEE**

**MINUTES**

of meeting held on **19 OCTOBER 2012** at Fire and Rescue Service Headquarters,  
Bestwood Lodge, Arnold, Nottingham from 10.00 am to 10.17 am

**Membership**

- Councillor Spencer (Chair)
- ^ Councillor Cooper
- Councillor Fielding
- Councillor Norris
- Councillor Rigby
- Councillor Wheeler (as substitute for Councillor Cooper)

Members absent are marked ^

Present as an observer – Councillor Grocock.

**5 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Cooper.

**6 DECLARATIONS OF INTERESTS**

No declarations of interests were made.

**7 MINUTES**

**RESOLVED** that the minutes of the last meeting held on 6 July 2012, copies of which had been circulated, be confirmed and signed by the Chair.

**8 PERFORMANCE UPDATE – QUARTER 1 OF 2012/13**

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, informing the Committee of how Nottinghamshire and City of Nottingham Fire

and Rescue Authority had performed against the National Indicators (NIs) and Key Performance Indicators (KPIs) in Quarter 1(Q1) (1 January 2012 - 31 March 2012).

The report was introduced by Dave Horton, Assistant Chief Fire Officer, who highlighted the following key issues:

- the Appendix Page 1 provided a summary of performance against targets, in relation to National Indicators, Key Performance Indicators and Support Indicators. Under performing areas were targeted for improvement and high performance areas were identified as best practice and were to be congratulated. There had been key improvements in a number of areas. Not only was the Service exceeding its own targets in a number of areas, it was also improving against its peers;
- section 2.4 of the report highlighted areas where performance was currently better than target and section 2.5 of the report highlighted areas where performance was currently below target;
- when comparing Q1 with the comparable quarter in the previous year, Nottingham City had achieved the greatest % reduction in deliberate primary fire incidents and the third greatest % reduction in deliberate secondary fire incidents, when compared with other Core Cities;
- when comparing the number of incidents per population in Q1 2012/13, Nottinghamshire had outperformed Humberside in the numbers of primary fires, deliberate primary fires, deliberate secondary fires and non-fatal casualties. Nottinghamshire had outperformed Bedfordshire in the numbers of primary fires and deliberate primary fires;
- there had been a slight increase in whole time sickness absence during Q1. It was pointed out that the freeze on recruitment which was part of the Fire Cover Review was leading to more overtime being undertaken and this could be having an effect on sickness levels. Councillors agreed that the overall reduction in sickness absenteeism was a credit to all concerned, in particular, good and sympathetic management. The Chair asked that staff be thanked for their hard work in bringing the figures down.

**RESOLVED that the report be noted and the overall performance of the Service continue to be monitored.**